

GOAL

To ensure that all resources of the government shall be managed, expended or utilized in accordance with law and regulation, and safeguard against loss or wastage and to ensure economy, effectiveness in the operation on the government.

OBJECTIVE

The Procurement and Supply Management Section aims:

- To administer WVSUMC properties such as supplies, materials and equipment from its acquisition to disposition. It involves planning, forecasting, ordering, delivery, inspection and acceptance, storage, inventory, distribution, utilization and disposal of hospital supplies, materials and equipment.

FUNCTIONS

Procurement:

- To obtain resources such as supplies, materials, equipment and services required by all departments/sections/units of the hospitals.

Supply Management

- To ensure timely, accurate and complete issuance of materials to various department/section/units and oversees the administration of such properties needed by the hospital in its day-to-day operation.